

2012-2013 Financial Aid and Scholarship Disbursement Process

To expedite and efficiently process financial aid refund checks for students expecting a refund after the start of the semester, the Financial Aid Office and Business Office would like to update all students on the following procedures effective immediately:

- Financial aid and scholarships will disburse to student accounts beginning the second week of the term or semester, depending on the award schedule for each student. Students must be enrolled and attending in order for funds to be disbursed.
- All students receiving federal financial aid, such as a Pell grant, or Direct Stafford Loans are initially awarded as full-time (12 credits for undergraduates, and 9 credits for graduate students)*. If students are not enrolled at these levels, but plan to be enrolled full-time prior to the start of the second week of the term, no action is required, and funds will disburse on time.
- Federal funds will not disburse for students enrolled less than full-time, unless they have requested a revision to their financial aid, in writing, with the Financial Aid Office, i.e., they will be attending ½ time. Revision forms can be found online at www.hpu.edu/forms. You must allow 2-3 weeks for revisions to be made, so do not wait until the end of the summer to request changes, which will delay any refund.
- Make sure to update your mailing address via HPU Pipeline, as all refund check will be mailed, and will NOT be held for pick-up with the Business Office.
- No federal aid or scholarships will be disbursed prior to the second week of the term. There are no exceptions.
- Students will be held to Satisfactory Academic Progress (SAP) standards, for the number of credits they are enroll in as of the add deadline for the term/semester. Ensure that you are enrolled in the correct number of credits prior to this date. Dropping any credits after this date can adversely affect your eligibility for federal aid and scholarships.
- Institutional scholarships require full-time enrollment, and apply to tuition charges only.

If you have any questions, email the Financial Aid Office at financialaid@hpu.edu or phone 808-544-0839

Thank You, Office of Financial Aid

*Some graduate programs may vary, as well as students awarded on the satellite term structure. See the Financial Aid Office for specifics.