



HAWAI'I PACIFIC
UNIVERSITY

Office of Admission
Toll-free: 1-866-CALL-HPU
Direct: (808) 544-0238
admission@hpu.edu

Application for Admission SPECIAL STATUS (NON-DEGREE SEEKING)

Special status is a non-degree seeking program for individuals wishing to take a class or classes for professional or personal growth, or for students not planning on receiving a degree from Hawai'i Pacific University, but wish to take a course for credit. Special status students are not eligible for financial aid of any type. **Note: a maximum of 15 credits for undergraduate and 12 credits for graduate courses may be taken under this classification.**

Below you will find important information regarding special status student classification and steps to complete the application process.

1

FORMS

Complete and submit the application to:

Office of Admission

1164 Bishop Street
Suite 1100
Honolulu, HI 96813

High school students must also submit a letter of recommendation from the high school counselor and high school transcript.

Graduate students must submit transcripts with baccalaureate degree posted.

Military students must include military identification number and expiration date, as well as service, status and rank.

2

PAYMENT

Submit application fee of \$50 by check or cash to:

Business Office

1164 Bishop Street, Suite 1200
Honolulu, HI 96813
Ph: 808-356-5272 Fax: 808-543-8014

Please do not send cash via postal mail.

By credit card: www.hpu.edu/admissionpayments

3

HEALTH CLEARANCE

Submit health requirements: proof of tuberculosis (TB) clearance and measles, mumps, rubella (MMR) immunization clearance.

For more information visit:

www.hpu.edu/healthrequirements.

4

REGISTRATION

Once your application has been processed, you will receive instructions on how to register for your courses.

If you have any questions, please contact the Office of Admission at (808) 544-0238.

Please note you may need to produce a transcript showing you meet prerequisites if any are listed for the course(s) you selected.



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Student ID Number (OFFICIAL USE ONLY)

Application for Admission

SPECIAL STATUS (NON-DEGREE SEEKING)

Special Status is available for students who wish to take "for credit" courses at Hawai'i Pacific University, but elect not to seek a degree or participate in cooperative education, financial aid, or use veterans' benefits. Counselor recommendation is needed and transcript for current high school student. Credits completed while in this category may be applied toward a degree program should you seek admission as a degree-seeking student. In order to convert to a degree status, students must submit an Application for Admission and request official copies of all high school and college transcripts to be sent directly to the Office of Admissions. Visit www.hpu.edu/admissions for application requirements.

Student Information

Year Applying for:

Citizenship:

 U.S. Citizen International

Residency:

 U.S. Permanent Resident*

Term Applying for:

 Fall Semester (September – December)
 Winter Intersession (December – January)

 Spring Semester (January – May)
 Summer (May – August)

*If you are a U.S. Permanent Resident (green card holder), attach a copy of your Resident Alien card (green card) and list Alien Registration number below:

Alien Registration Number:

Personal Information

Last/Family Name

Given/First Name

Middle Name

Suffix

Preferred First Name

Former Last Name(s) if any

Gender

 Male Female

Date of Birth (mm/dd/yyyy)

Current Mailing Address

Street Address City/Town Country/State Postal Code

Current Telephone

Cell Telephone

Email Address

Address Valid until (mm/dd/yyyy)

Permanent Mailing Address (if different from current address)

Street Address City/Town Country/State Postal Code

Permanent Telephone

Current College/High School

If military:

Service Status Rank ID# Exp Date

Course Selection: Courses are subject to availability and may require prerequisites to be fulfilled

	CRN	COURSE ALPHA	COURSE NO.	SEC	GRD. OPT.	DAY	TIME	CREDIT
1								
2								
3								
4								
5								

Academic Advisor:
(internal use)

Date:
(internal use)

Fees

Please submit the required non-refundable \$50 application fee.

All of the information given in this application is complete and correct to the best of my knowledge.

Signature of Applicant

Date