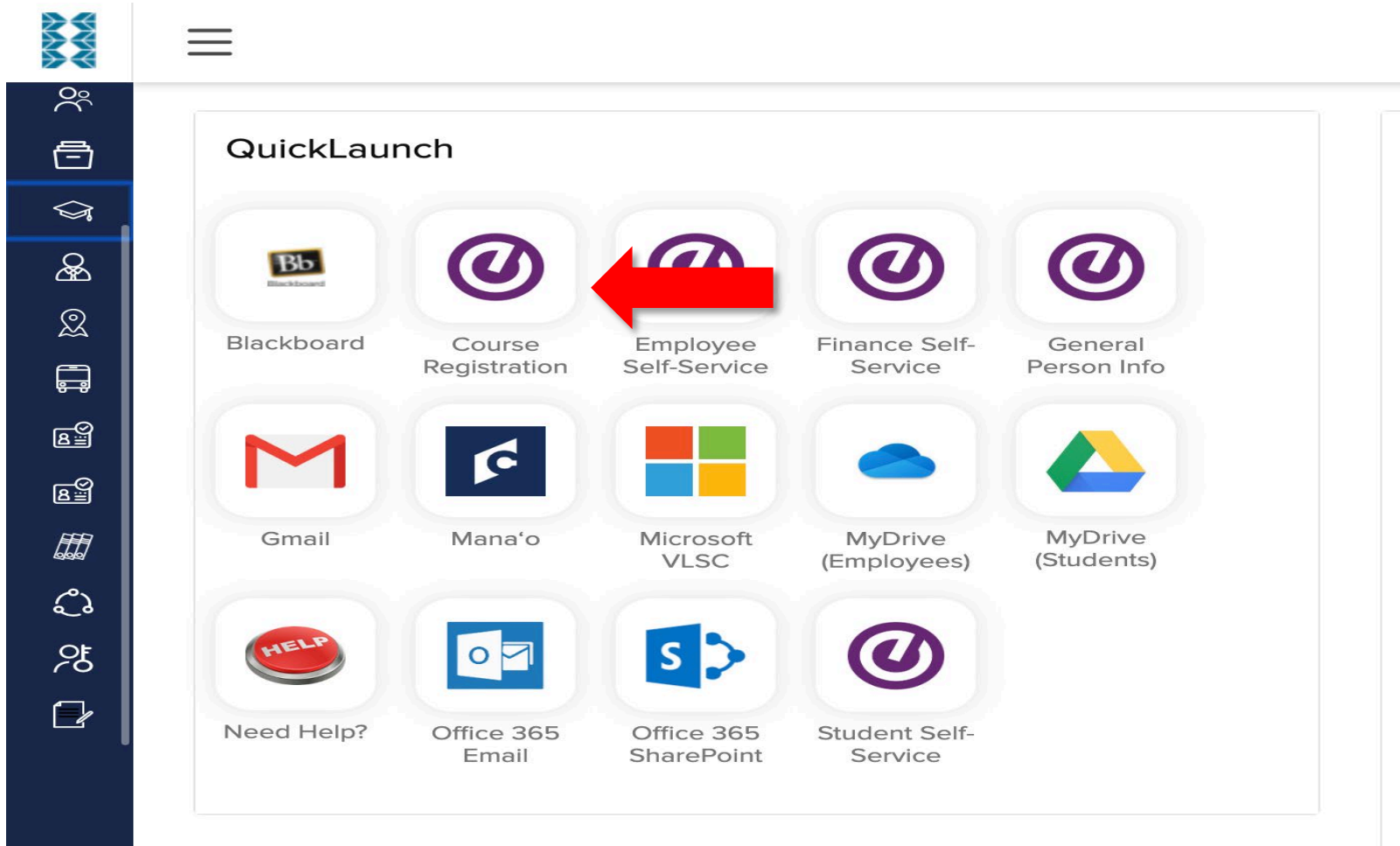
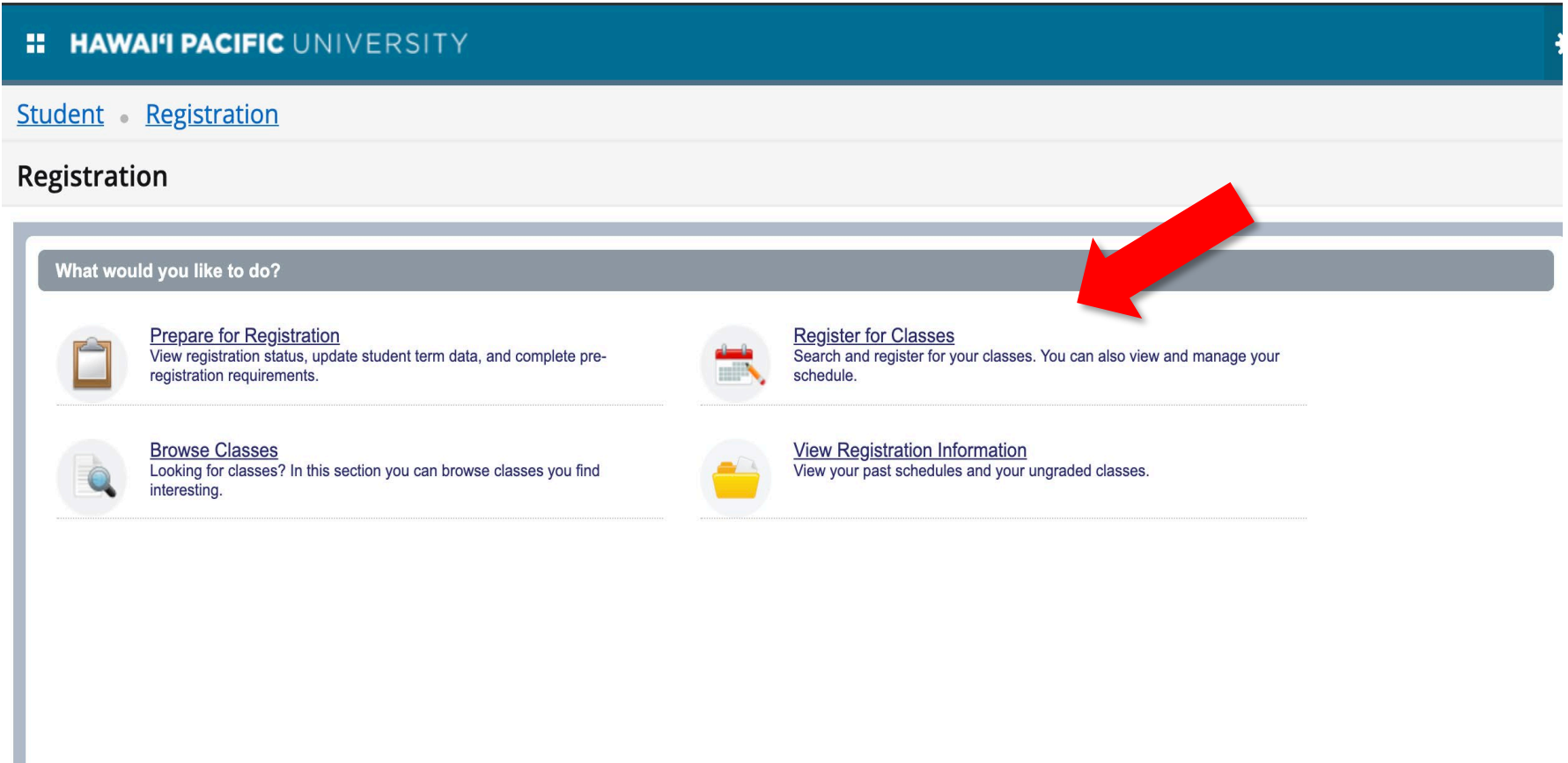


Log into MyHPU (my.hpu.edu).

1. Select the "Course Registration" icon.



2. A new window will open. Select the *Register for Classes* link.







HAWAI'I PACIFIC UNIVERSITY

[Student](#) • [Registration](#)

Registration

What would you like to do?

-  **[Prepare for Registration](#)**
View registration status, update student term data, and complete pre-registration requirements.
-  **[Register for Classes](#)**
Search and register for your classes. You can also view and manage your schedule.
-  **[Browse Classes](#)**
Looking for classes? In this section you can browse classes you find interesting.
-  **[View Registration Information](#)**
View your past schedules and your ungraded classes.



- 3. Choose the term in which the course is being dropped.



[Student](#) • [Registration](#) • [Select a Term](#)

Select a Term

Terms Open for Registration

<input type="text"/>	▲
<input type="text"/>	🔍
Summer 2020	
Spring 2020	
Winter 2019	
Fall 2019	

4. After choosing the desired term, press “panels” to display the courses you are currently registered for.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes | Enter CRNs | Schedule and Options


Enter Your Search Criteria
Term: Winter 2019
Subject:
Course Number:
Keyword:
Part Of Term:

Schedule | Schedule Details | **Summary** | Tuition and Fees

Class Schedule for Winter 2019							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Title	Details	Hour	CRN	Schedule	Status	Action
Introduction to Visu...	ARTS 100...	3	1106	Online...	Registered	None

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 3

Panels  Submit

- 5. Select the appropriate drop option available in the "Action" drop-down menu. Press **submit** to save the changes.
 - a. Note: The drop options will differ depending on when the drop is taking place each part of term. Consult the [Academic Calendar](#) for drop deadlines.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Winter 2019

Subject

Course Number

Keyword

Part Of Term

Schedule | Schedule Details | **Summary** | Tuition and Fees

Class Schedule for Winter 2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Summary Table:

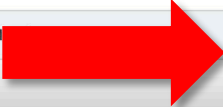
Title	Details	Hour	CRN	Schedule	Status	Action
Introduction to Visu...	ARTS 100...	3	1106	Online...	Registered	None

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | M

None (selected in dropdown)

Web Drop - Before Term

Submit



6. The status will update to confirm that the course was dropped successfully.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes | Enter CRNs | Schedule and Options

Enter Your Search Criteria ⓘ

Term: Winter 2019

Subject

Course Number

Keyword

Part Of Term

Schedule | Schedule Details

Class Schedule for Winter 2019

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							

Summary | [Tuition and Fees](#)

Title	Details	Hour	CRN	Schedule	Status	Action
Introduction to Visu...	ARTS 100...	0	1106	Online...	Deleted	None

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 3

